

**SUMTER COUNTY BOARD OF COMMISSIONERS**  
**EXECUTIVE SUMMARY**

**SUBJECT:** **Authorize County Administrator to Execute Letter of Intent of Participation with the Central Florida GIS Workshop, Inc. Structures Stewardship Program (Staff recommends approval).**

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**REQUESTED ACTION:** Approve County Administrator Execution of Letter of Intent of Participation

☐ Work Session (Report Only)    **DATE OF MEETING:** 1/25/2011  
☒ Regular Meeting                      ☐ Special Meeting

**CONTRACT:** ☒ N/A                      Vendor/Entity: \_\_\_\_\_  
Effective Date: \_\_\_\_\_                      Termination Date: \_\_\_\_\_  
Managing Division / Dept: Planning

**BUDGET IMPACT:** \_\_\_\_\_

☐ Annual                      **FUNDING SOURCE:** \_\_\_\_\_  
☐ Capital                      **EXPENDITURE ACCOUNT:** \_\_\_\_\_  
☒ N/A

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**HISTORY/FACTS/ISSUES:**

The Central Florida GIS Workshop, Inc (CFGIS Workshop), a 501c3 non-profit corporation, was awarded a United States Geological Survey (USGS) Partnership Grant to put together a collaborative GIS effort between 16 Central Florida counties. This project is intended to secure or continue formal stewardship and maintenance agreements and to collate a seamless GIS structures inventory including fire and police facilities, schools, and other point feature data sets starting in May 2011. The intent of the project is to serve as an intermediate step to implementation of a formal statewide Structures Stewardship program. Structures data identified and made available as a result of this proposed project will be collated in a standardized format that will support interoperability between local, regional, state, and federal GIS data users. The resulting structures GIS data will be delivered to the USGS in a format compatible with the Best Practices Data model, thus directly supporting development and implementation of the National Map.

By participating in this project Sumter County will receive a \$2,000 credit toward the annual ESRI (GIS software) maintenance bill and a day of GIS training for two staff members at no cost. In addition, the CFGIS Workshop may provide augmented staff support, at no cost to the County, to develop and maintain the GIS structures data. It is estimated that the value of this augmented staff support is approximately \$1,200 (\$15/hour for 80 hours).

The structure data anticipated to be developed and maintained under this project include:

Transportation facilities;  
Government facilities;  
Health/medical facilities;  
Fire/police facilities;  
Communication facilities;  
Water supply/treatment facilities (focus on cities of Webster and Center Hill per Interlocal Agreement);  
Commercial locations (address points);  
Residential locations (address points);

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Education facilities.

Participation in the program will not require any additional funding or expenditure for GIS.

To participate in the program, the County is required to execute the attached Letter of Intent for Participation with Central Florida GIS Workshop, Inc. Staff requests the Board authorize the County Administrator to execute the Letter of Intent for Participation.

Attached for the Board's Information:

Letter of Intent for Participation with Central Florida GIS Workshop, Inc.  
Information about Central Florida GIS Workshop, Inc. ([www.cfgisworkshop.com](http://www.cfgisworkshop.com))

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## Letter of Intent for Participation with Central Florida GIS Workshop Inc

I, Bradley Arnold, County Administrator, for Sumter County support the project funded by USGS Structures Data Acquisition Stewardship Grant for the Central Florida Region. My agency currently maintains the following datasets and is willing to share them (please check the boxes)

X	Transportation facilities
X	Government or military facilities
X	Health or medical facilities
X	Fire, emergency response or law enforcement facilities
	Banking or Finance Facilities
X	Information or communication facilities
	Energy facilities
X	Water supply or treatment facilities
	Public attractions or landmark buildings
X	Commercial or retail facilities
	Mail or shipping facility
X	Building general - mobile parks, multi-family dwelling
X	Education facilities
	Weather facility or structure

To the best of my best knowledge, the total cost for initial data development, maintenance and management of the datasets detailed above are approximately \$1,200.

Sign:.....

Date:.....

## Central Florida GIS Workshop

[Main](#) | [Attend](#) | [Schedule](#) | [Participation](#) | [More Info](#)

## About Us

The Central Florida GIS Workshop, Inc. is a volunteer effort arising from the work of a number of dedicated GIS professionals in the Central Florida region who have acted as the Workshop Committee since the Workshop's original inception in 2005 and is a nonprofit organization qualifying under section 501(c)(3) of the Internal Revenue Code of 1986. Its purpose is to provide educational opportunities, encourage data sharing, promote training opportunities and present information on current events to governmental, non-profit and private sector users of geographic information systems within Central Florida and throughout the State of Florida.

For Articles of Incorporation, please contact [Mira Bourova](#)

Currently, The CFGIS Workshop, Inc. has a four member Board. The Board proposes to meet once every quarter.

The meeting dates and times are  
 Tuesday, January 25, 2011 5:30 p.m.  
 Wednesday, April 27, 2011, 5:30 p.m.  
 Wednesday July 27, 2011, 5:30 p.m.  
 Wednesday October 26, 2011, 5:30 p.m.  
 Venue: North Branch Library, 150 N. Palmetto Avenue, Sanford.

### Board Members

Albert Hill, President  
 Mira Bourova, Secretary  
 Nancy Riley Church, Treasurer  
 Lakshmi Sankaran, Member

### Mission Statement

The CFGIS Workshop, Inc. will facilitate and promote cooperation, communication, education and data sharing and will improve the status and level of effectiveness of Geographic Information System use in Central Florida.

### Vision

Through the conduct of an annual Workshop and presenting other training opportunities to GIS professionals, governmental decision makers and other potential beneficiaries, the organization will encourage and facilitate the advancement of regional GIS education and provide a forum for cooperation and the exchange of ideas, resources, technology, and data.

### Values

- Provide a professional forum through the regional annual workshop
- Conduct meetings, seminars, conferences and the like for discussion and communication of mapping issues, knowledge, activities, and ideas
- Establish and maintain a CFGIS Workshop web site
- Inform the participants about recognized benefits and costs of various GIS applications, projects, and programs
- Support and communicate technically sound standards, practices, and procedures for sharing geographic information among governmental agencies and private sector
- Inform participants about: the status of federal and state mapping programs; the availability and effectiveness of data, software, and hardware; and the status of local and regional projects and GIS issues
- Identify new and existing public and private revenue sources available for GIS implementation. improvements and expansion
- Identify concerns and issues related to GIS initiatives
- Assist in the promotion of education, research, and outreach to promote the modernization of GIS technical skills, software and hardware



### Main

#### Attend

[Registration](#)  
[Accommodations](#)  
[Directions and Parking](#)

#### Schedule

[Workshop Schedule](#)  
[Training Opportunities](#)

#### Participation

[Invitation to Exhibit](#)  
[Map Gallery Submissions](#)  
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